

**Special Sims Township
Board of Trustees Meeting**
Sims Township Board of Trustees
January 14, 2026
8:00 AM
Sims Township Hall

Supervisor, Greg Easterle, called the special meeting to order at 8:00 AM as the Pledge of Allegiance was recited.

Present: Supervisor: G. Easterle, Clerk: J. Sanzo, Treasurer: A.M. Borushko, Trustee: R. Pawlaczyk, Trustee: G. Walker Absent: None, 0 **residents** in attendance.

Approval of Agenda: G. Easterle asked to add to the agenda discussion of budget/financials, planner information, discuss Township hours, ordering of office supplies/mileage, and petty cash journal/ledger. A.M. Borushko made a motion to approve the agenda as amended, seconded by G. Walker. Motion carried.

Public Comment: 3 minute maximum.

-None

Discuss budget: Ann Marie explained in detail how the budget is set up and how money comes in and out, so the Board has a better understanding on the financials they review.

Discussion over petty cash ledger: G. Easterle asked if the petty cash can be written down on a ledger every morning and night so we have an accurate detailed account of all petty cash. The Board decided that a daily register would be used so cash was counted at the beginning of the day and end of the day.

Discuss shipping container at the residence of T. & C. Harpham: G. Easterle brought to the Board a letter from the Harpham's lawyer that was received from the previous zoning administrator that states that he was allowing the Harpham's to use the shipping container until the build of their new house. Easterle is in contact with Mr. Harpham and is wanting an end date for container removal from the property and then the Board will come in agreeance with an end date and send official letter and special use permit which will result in going before the BOA.

Discuss Blight issues: A.M. Borushko brought a quote from Spicer Group, Inc. for \$37,500. Ann Marie states that she will obtain a few more bids from Planners to make sure we get the best work done at an appropriate price.

Discuss Township Hours: Easterle states that at the last SWUA meeting, he had asked the Water Dept employees if there was anything that the Township could do to make their jobs easier and the employees stated that they want someone here at Sims Twp be available more to answer the phones to answer resident questions. Easterle says that he spoke with Ann Marie and the Water Clerk, Edye, and the Board has been updated and the is in agreeance to stay at 2 days a week from 10am-4pm.

Discuss ordering/office supplies and mileage: Walker states that he would like to see a decrease in mileage reimbursement checks so he's asking that he wants supplies ordered online and shipped. The Board is in agreeance and Sanzo states that supplies have been being ordered and shipped from Sam's Clubs and Amazon lately.

Approved 21026

Public Comment- 3 Minute Maximum.

- None

Next regular meeting Tuesday, February 10, 2026 at 6:00 PM.

Adjourn. J. Sanzo made a motion to adjourn, G. Walker seconded. Meeting adjourned at 10:08 am.

Submitted by: _____

Jill Sanzo, Sims Township Clerk Date: _____