

Approved January 17, 2023

Minutes of the  
Regular Monthly Sims Township Board of Trustees Meeting  
January 17, 2023  
7:00 PM

Supervisor, Bob Mackie, called the regular monthly meeting to order at 7:00 PM as the Pledge of Allegiance was recited.

**Present:** B. Mackie, A. Borushko, S. Proulx, M. De Leo, S. Belinski; **Absent:** none, 6 residents in attendance;

Amendments to Agenda:

- A. Discuss SWUA news each month before the SWUA Meeting.
- B. Include light pole and light for citizens second row parking in Sims Township parking lot.

Presenter: Claudia Miller, auditor, shared our 2022 audit with the Sims Township Board.

- 1) **Public Comment** (1<sup>st</sup>) 3 Minute maximum. Public Comment session was held.
- 2) **Police Report:** December 2022 reports were not available in the Packet. Officer Handrich was available.
- 3) **Approval of Minutes for Sims Township Regular Meeting for December 20, 2022.** A.M. Borushko made a motion to approve the Regular Meeting Minutes for December 20, 2022, seconded by M. De Leo. Motion carried.
- 4) **Financial and Check Report for December 21, 2022 through January 17, 2023.** S. Belinski presented the list of payroll employees and checks written for December 21, 2022 through January 17, 2023 (in packet). A motion was made by M. De Leo to pay the bills and approve the payroll, seconded by S. Proulx. Motion carried.
- 5) **Monthly Financial Report for December 2022 Reconciliation** A. Borushko shared financial reports for December 21, 2022 through January 17, 2023. Approval is subject to audit.
- 6) **Board Reports:**
  - a. **Michael Fil, Zoning Administrator** The zoning reports were in the packet.
  - b. **Barbara Jones, Assessor** The assessor report was in the packet.
- 7) **Supervisor's Comments** B. Mackie had comments in the packet.
- 8) **Discuss SWUA (Sims Whitney Utility Authorities )** M. De Leo had suggestions for improvements.
- 9) **Trustees' Comments:** M. De Leo gave an idea for organizing a policy of equipping each member with their job duties. S. Proulx had no further comments.
- 9) **Old Business:** ARPA update.
- 10) **New Business:**
  - a. **Discuss and Approve for Judy Mackie, Dianne Lamm, and Tom Nestell to take mandatory Board of Review Training on February 16, 2023. Cost of the class is \$100.00 for each member and \$34.50 for a BOR Guide Book each. Total cost will be \$403.50. Class will be held in West**

Approved January 17, 2023

Branch at the Forward Conference Center. M. De Leo made a motion to allow Judy, Tom, and Diane to go to their board of review conference and purchase booklets for them, seconded by S. Proulx. Motion carried.

- b. Discuss and Approve Mike De Leo, Judy Mackie, Sam Proulx, Mike Fil, Suzanne Belinski, Noreen Pendred, and Ann Marie Borushko to attend MTA's Annual 2023 Educational and Suzanne will get a discount from an earlier class that they took.) Total for classes \$2,730.00. They will also need room and board which will not be identified until January 25, 2023. A.M. Borushko made a motion to approve and seconded by S. Proulx. Motion passed.
- c. Discuss and Approve ARPA monies for back light replacement/new light, eaves around back door, widen cement, and pole with light for second row of parking. S. Proulx made a motion to approve ARPA monies up to \$5,00.00 for lights, cement, and pole, S. Belinski seconded. Motion carried.
- d. Discuss how J. Mackie is doing with water billing. J. Mackie reports she mailed 8 shut off notices.
- e. Discuss and approve Jill Sanzo who has applied for the Clerk position at Sims Township. M. De Leo made a motion to hire Jill Sanzo on January 18, 2023, seconded by A.M. Borushko. Motion carried.
- f. Discuss and Approve Suzanne Belinski's resignation on January 20<sup>th</sup>. A.M. Borushko made a motion to accept S. Belinski's resignation, she will continue on as J.Sanzo's deputy clerk, S. Proulx seconded. Motion carried.
- g. Announcing that Dianne Lamm will no longer be Deputy Clerk. D. Lamm has done a great job for our township.

12) Public Comment- 3 Minute maximum. Public Comment held.

13) Next meeting Tuesday, February 21, 2023 at 7:00 PM.

13) Adjourn: M. De Leo made a motion to adjourn at 8:40 PM, seconded by A.M. Borushko. Motion carried.

Submitted by:

Suzanne Belinski

Suzanne Belinski, Sims Township Clerk

Date: 1.19.2023